

SECTION C
DESCRIPTION/SPECIFICATIONS/AND WORK STATEMENT

1. **BACKGROUND**

The responsibility of the National Park Service, Harpers Ferry Center, is to plan, produce, and maintain interpretive media for the National Park Service's more than 380 areas. Visitors at natural and historic sites, and in visitor centers, historic structures, battlefields, and park areas enjoy indoor and outdoor exhibits, films, publications, and videos.

These contacts will provide parks with assistance in rehabilitating or replacing old and outdated exhibits or in producing new displays for parks with no exhibits. The work may involve travel to the park areas to meet with the park staff, inspect sites, assess rehabilitation of existing rehabilitation plans and/or scope of work, prepare cost estimates for the work, provide measurements, and fabricate and install exhibits.

For the purpose of this contract, "exhibit" is defined as including, but not limited to, any one of the following or combination thereof: display cases, exhibit panels, platforms, information desks, cabinets for visitor-activated video and audio programs, glass or plexiglas barriers, screen printed labels and graphics, photographs, photo murals, display transparencies, etched or sandblasted metal, plastic or glass plaques, scale models, full-size models, dimensional maps and displays, dioramas, artifact mounts, interior signage, menu and bulleting boards, sales display fixtures, and benches.

2. **PURPOSE**

The purpose of these contracts is to establish nationwide support services for National Park Service museum exhibits. These contracts are designed to respond to a need, which the National Park Service has for fabrication of moderate size exhibits, rehabilitation, and additions to existing exhibits and production of quick-response, temporary exhibits. Facilities in which National Park Service museum exhibits are located include contemporary visitor centers, contact stations, and historic buildings of various types. Historic buildings, which contain museum exhibits, include homes, public buildings, forts, industrial buildings, and architectural monuments or memorials.

3. **SCOPE OF WORK**

Independently, and not as an agent of the Government, the Contractor shall provide all services including labor, materials, equipment, facilities, and travel, (except as otherwise specified in this contract), necessary to provide the National Park Service with Museum Interpretive Exhibit Fabrication.

Work under this contract will proceed according to the following order of precedence: Drawings; Section C, Description/Specifications/Work Statement, including Attachment A, National Park Service Standard Exhibit Fabrication Specifications, dated June 2001; Section J, List of Documents, Exhibits, and Other Attachments; Section B, Supplies or Services and Prices/Costs; Section I, Contract Clauses; and Section K, Representations, Certifications, and Other Statements of Offerors.

WORK INCLUDES:

- A. **Project Management:** Schedule coordinate oversee, and manage work produced and installed.
- B. **Fabrication Drawings:** Provide drawings for review and approval detailing proposed fabrication of all structures indicated in the Government-Furnished Exhibit Design Drawings and other elements as specified in individual Task Orders. Provide drawings documenting fabrication of the completed exhibits, including illustrations describing operational and maintenance procedures.
- C. **Samples/Mock-ups/Prototypes:** Provide samples for all materials, colors, and finishes specified for the exhibits. Fabricate mock-up and prototypes as specified in individual Task Orders.
- D. **Exhibit Structures:** Provide fabrication of all exhibit elements, including cabinetry, panels, platforms, artifact cases, vitrines, or other elements which constitute the basic structural elements of the exhibits.
- E. **Electrical/Electronic:** Purchase, fabricate assemble, install into buildings and exhibit structures, and thoroughly test all electrical, electronic, and mechanical devices; this includes lighting. Install audiovisual equipment into exhibit structures, including electrical components to provide and ensure fully operational audiovisual systems for each exhibit unit.
- F. **Graphics:** Provide fabrication of all exhibit graphics. Unless specified otherwise in individual Task Orders, Government-Furnished graphic layouts will be furnished to the Contractor in a digital format with low resolution placement images.

- G. **Conservation Guidelines:** Provide design and fabrication of artifact mounts, installation of artifacts into exhibit cases, and silica gel humidity ballast for conditioning of exhibit cases.
- H. **Setup and Installation:** Provide setup and installation of all exhibit elements so that they are complete, fully operational, and ready for use.
- I. **Project Closeout:** Prepare and organize all exhibit production material for submittal to the Contracting Officer's Technical Representative and closeout of the project.

4. **TASK ORDER ASSIGNMENTS**

All work performed under this contract will be directed by the Government through the issuance of individual Task Orders in accordance with the procedures outlined in Section G. In no event will the Government be responsible for any work performed by the Contractor that is not undertaken pursuant to a duly executed Task Order signed by the Contracting Officer. The Government will furnish, as appropriate, required data, materials, and access to project information necessary to perform the planning and production of work as required.

5. **OWNERSHIP OF PRODUCTS**

All original copies of drawings produced under this contract are the property of the National Park Service. The Contractor shall not substitute diazo reproductions for original drawings. If CAD drawings are produced, all original and back-up disks used in the development and production of drawings are the property of the National Park Service. The National Park Service's use of the materials contained on the disks shall not be restricted in any manner.